

**Minutes of the Executive Committee**  
**Of the**  
**Niagara River Greenway Commission**  
**Beaver Island State Park**  
**July 31, 2007 12:30 p.m.**

The meeting was called to order by Commission Chairman Robert Kresse at 12:40 pm. Based on the roll call by the secretary of the Commission a quorum of members was determined to be present.

Attendees: Robert Kresse, Commission Chairman  
Richard Soluri, Commission Vice Chairman  
Paul Leuchner, Commission Secretary  
John Giardino, Commission Treasurer  
Ron Moline, Commission Member  
Dominic Jacangelo, NYS Office of Parks, Recreation and Historic Preservation  
Ray Goll, NYS Office of Parks, Recreation and Historic Preservation  
Al Nihill, NYS Office of Parks, Recreation and Historic Preservation  
Rob Belue, Executive Director, Niagara River Greenway Commission  
Greg Szewczyk, New York State Department of Transportation  
Rob Daly, New York Power Authority

**Greenway Standing Committee Protocols for Project Review** Chairman Robert Kresse noted that the this meeting was convened to evaluate the protocol document developed by the New York Power Authority and to determine if it is consistent with the proposed internal project review and consultation procedures that will be used by the Niagara River Greenway Commission.

The content of the proposed internal review and consultation document proposed for use by the Niagara River Greenway Commission was discussed at length by the meeting participants. The following comments and observations were made during this discussion:

- Concern was expressed that the information missing from the form would delay the review of a project. The Executive Director responded that he would notify the project sponsor by the close of the business day following submittal that information was missing Information missing from the form. The initial notification will be by telephone with a follow up letter.
- The project consultation process will not begin until all of the required information is provided by the project sponsor.
- An efficient process is needed to minimize redundancy that could lead to project delay.
- The source where project sponsors can obtain maps is easily accessed and should not pose a problem for anyone to use. However, the staff of the Niagara River

- Greenway Commission will be available to provide assistance during normal business hours should the need arise.
- To expedite the Commission review process five printed copies and one electronic copy will be submitted by the project sponsor. The electronic copy will be posted on the Niagara River Greenway Commission web site for public review and comment..
  - The need for public presentations on project proposals will be determined on a case by case basis.
  - There was considerable dialogue relating to the use of the term “Application” when referring to the form that will be used for project consultation and review. Standing Committees have expressed the intent to use their own applications for project sponsors seeking funding. However, it is possible that as experience is gained a joint application form could be developed that would meet the requirements of the Niagara River Greenway Commission for consultation.

Due to the length of time devoted to the project review and consultation form the rest of the agenda for this meeting was tabled until the next scheduled meeting of the Executive Committee set for August 21, 2007.

The next full Commission meeting is scheduled for September 18, 2007.

The meeting adjourned at 3:08am.

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Paul Leuchner, Secretary  
Niagara River Greenway Commission